

NCUMP

Newport Center United Methodist Preschool

1601 Marguerite Ave. Corona del Mar, CA 92625

Phone (949) 644-0740 Fax (949) 644-9035 Email preschooloffice@ncump.org

Student Enrollment Contract Pre-K & Transitional Kindergarten Programs 2023-2024

Child's Name _____ Program _____ Family # _____

PROGRAMS FOR THE 2023-2024 ACADEMIC SCHOOL YEAR

<u>Check Program</u>	<u>Program</u>	<u>Days of Week</u>	<u>Hours</u>	<u>Annual Tuition</u>	<u>20% Down</u>
—	Pre-K	Mon.-Fri.	9:00-2:00	\$14,100	\$2820
—	TK	Mon.-Fri.	9:00-2:00	\$14,100	\$2820

THE FOLLOWING IS DUE AT THE TIME OF REGISTRATION: \$175 Registration Fee for the first child (\$75 for each sibling attending the same school year), down-payment equal to 20% of the annual tuition of your child's program and a completed registration packet. (Material Fees included)

PAYMENT SCHEDULE AND TERMS OF PAYMENT:

All programs are charged by the ANNUAL TUITION of the program. There are two payment options available:

- You can pay in full by check and receive a 3% discount off the total.
- You can pay a 20% down payment at the time of Registration and then the balance can be paid without interest in 8 equal monthly installment payments beginning in August 2023 and ending in March 2024.

With the monthly installment option, payments are due on the 1st of each month through and including March 2024. Payments not received by the 10th of the month are delinquent and subject to a 10% late fee. If the payment including late fee is not received by the 15th of the month, the child's enrollment can be terminated.

You may pay the balance on your account in full by July 5, 2023, **by check** and receive a 3% discount.

WITHDRAWAL AND REFUND POLICY:

1. The registration fees are non-refundable.
2. With written notice on or before 12:00 noon on March 31, 2023, the entire down payment is refunded.
3. With written notice on or before 12:00 noon on April 28, 2023, 50% of the down payment is refunded.
4. Down payments will not be refunded after 12:00 noon on April 28, 2023.
5. If your account is current, and you withdraw prior to the monthly installment being charged between the months of September 2023 and March 2024, 50% of the down payment is applied to the monthly installment and 50% is refunded.
6. No refunds after March 1, 2024.

The tuition for all NCUMP programs is an annual fee for the entire school year. The payment options are defined above. There will be no pro rata refunds or credits for days that NCUMP is closed for any reason. This applies to health and safety closures or Acts of God.

Parent's Initials: _____: By initialing, I confirm that I have read and understand the WITHDRAWAL AND REFUND POLICY AND that all NCUMP program fees are quoted on an ANNUAL TUITION basis.

All withdrawals must be in writing. It is the Parent's responsibility to confirm that the written withdrawal notice is received by the Preschool Office. As a condition of the enrollment of my child in the Newport Center United Methodist Preschool (NCUMP), the undersigned consents to and will comply with the policies set forth above and in the Parent Handbook.

SIGNATURE OF THE PERSON WHO IS FINANCIALLY RESPONSIBLE FOR THE PAYMENT OF THE FEES OUTLINED ABOVE:

Printed Name _____ Signature _____

Phone # _____ Email _____ Date Signed _____